



## POSITION DESCRIPTION

Faculty of Arts

### Lecturer in Gender Studies

<b>POSITION NO</b>	0033648
<b>CLASSIFICATION</b>	Lecturer, Level B
<b>SALARY</b>	\$89,955 - \$106,817 p.a
<b>SUPERANNUATION</b>	Employer contribution of 17%
<b>EMPLOYMENT TYPE</b>	Full-time (continuing) position
<b>OTHER BENEFITS</b>	<a href="http://hr.unimelb.edu.au/benefits">http://hr.unimelb.edu.au/benefits</a>
<b>CURRENT OCCUPANT</b>	New
<b>HOW TO APPLY</b>	Online applications are preferred. Go to <a href="http://hr.unimelb.edu.au/careers">http://hr.unimelb.edu.au/careers</a> , under 'Job Search and Job Alerts', select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
<b>CONTACT FOR ENQUIRIES ONLY</b>	Professor Alfredo Martinez-Exposito Tel +61 3 9035 4742 Email <a href="mailto:alfredo.m@unimelb.edu.au">alfredo.m@unimelb.edu.au</a>  <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our websites:

[hr.unimelb.edu.au/careers](http://hr.unimelb.edu.au/careers)  
[joining.unimelb.edu.au](http://joining.unimelb.edu.au)

## ***Position Summary***

The Faculty of Arts is the original and oldest Faculty at the University of Melbourne. We are a diverse Faculty with a common commitment to innovation in teaching and research with an emphasis on academic leadership and community engagement. The Faculty comprises five academic schools, the Asia Institute and the Schools of Culture and communication, Historical and Philosophical Studies, Languages and Linguistics and Social and Political Sciences, all delivery an array of subjects.

The Faculty welcome applications from Gender Studies specialists, with suitable research and teaching experience, to fill the newly created role of Lecturer in Gender Studies.

Gender Studies is an interdisciplinary program within the Faculty of Arts at the University of Melbourne. It has been taught for over twenty years and draws upon expertise from across the humanities and social sciences. The new appointment will work to develop new areas of research and training as well as support existing programs. The position will be located in one of the Faculty's schools, according to the field of the successful candidate.

The successful candidate will be responsible for teaching at both the undergraduate and graduate levels and will assist in the development of new subjects as appropriate; supervision of RHD students is also a requirement. The incumbent will also undertake research resulting in publications with leading publishers in the field, foster engagement links with external networks/partners nationally and internationally and will take on administrative tasks associated with the appointment.

### ***1. Selection Criteria***

#### **1.1 ESSENTIAL**

- ▶ A completed PhD in a relevant discipline
- ▶ Demonstrated specialisation in Gender Studies
- ▶ A strong record in research with a developing publication profile
- ▶ Demonstrated capacity for multidisciplinary and collaborative research
- ▶ Capacity to attract research grants and consultancies
- ▶ Demonstrated ability for excellence in teaching including the capacity to initiate course development
- ▶ A broad knowledge and interest in international developments relating to curricula in the field of Gender Studies
- ▶ Ability to supervise honours and postgraduate coursework degree theses

#### **1.2 DESIRABLE**

- ▶ Strong computer literacy in line with the University's commitment to eTeaching and eLearning
- ▶ Experience in community engagement with a capacity to build local & international networks & partnerships

## **2. Special Requirements**

- ▶ Shortlisted candidates will be invited to the University to participate in a formal panel interview as well as meet with current staff and present a seminar.

## **3. Key Responsibilities**

A Lecturer (Level B) is expected to make contributions to the teaching effort of the institution and to carry out activities to maintain and develop his/her scholarly, research, and/or professional activities relevant to the profession or discipline. Specific duties:

### **3.1 TEACHING**

- ▶ Preparation and delivery of lectures, tutorials and seminars as appropriate and in line with Faculty of Arts minimum thresholds for teaching satisfaction
- ▶ Initiation, development and review of subject material at the undergraduate (including Honours) level
- ▶ Consultation with students
- ▶ Marking and assessment
- ▶ Administrative tasks associated with the subjects taught
- ▶ Subject coordination
- ▶ Supervision of honours students and postgraduate research students as required
- ▶ Demonstrate a mean score of 3.4 out of 5 for the 'Student Evaluation Scores – Survey'

### **3.2 CURRICULUM DEVELOPMENT**

- ▶ Work with the Co-ordinator to develop the curriculum of the Gender Studies programme in consultation with specialists working in the field across the Faculty of Arts. Included in this project will be the development of new undergraduate curriculum

### **3.3 RESEARCH**

- ▶ Publications arising from scholarship and research (the expectation of academic staff at level B is an average of at least 1.5 refereed publications, or equivalent, per annum)
- ▶ Communication of professional skills by example
- ▶ Application for external competitive research funding
- ▶ Participation in the research activities of the discipline
- ▶ Active participation in research seminars, and national and international conferences
- ▶ Contribute to developing networks within the discipline and with other universities, institutions and communities, both nationally and internationally, to support collaboration

### **3.4 SERVICE TO THE DISCIPLINE & SCHOOL**

- ▶ Involvement in professional activity, including participation in meetings of professional societies.
- ▶ Meetings and committee work within the School and the wider university community, as appropriate.

### 3.5 OH&S

- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 5.

## 4. Other Information

### 4.1 BUDGET DIVISION

The Faculty of Arts is one of the largest faculties at the University of Melbourne, with over 8,000 students and 400 staff. It is home to the Melbourne Bachelor of Arts, the most popular degree in Victoria based on the first preferences of school leavers, and home to the Graduate School of Humanities and Social Sciences and Melbourne School of Government, which together offer 16 professionally oriented masters programs and a range of research degrees.

The Faculty of Arts is a world-leading institution for research and teaching in a range of disciplines in the humanities, social sciences and languages. The Faculty is ranked 19th in the world for Arts and Humanities and 25th in the world for Social Sciences (Times Higher Education Supplement 2011-12). It maintains strong connections with leading international universities through research collaborations and student exchange programs, and nurtures relationships with government and private organisations through student internship placements, research projects and community engagement.

As well as housing the Graduate School of Humanities and Social Sciences, the Faculty of Arts also comprises five schools:

- ▶ Asia Institute
- ▶ School of Culture and Communication
- ▶ School of Historical and Philosophical Studies
- ▶ School of Languages and Linguistics
- ▶ School of Social and Political Studies

Our students and staff are supported by business units within the Faculty including:

- ▶ The Office of the Dean
- ▶ The Arts Student Centre
- ▶ The Arts Business Centre (comprising Finance, Human Resources, Information Technology, e- teaching and Facilities Management and EHS)
- ▶ Graduate School of Humanities and Social Sciences (comprising services such as student support, marketing, recruitment, partnerships and alumni relations).

For more information on the Faculty please see [www.arts.unimelb.edu.au](http://www.arts.unimelb.edu.au)

### 4.2 THE UNIVERSITY OF MELBOURNE

The University of Melbourne is a leading international university with a tradition of excellence in teaching and research. With outstanding performance in international rankings, Melbourne is at the forefront of higher education in the Asia-Pacific region and the world. The University of Melbourne is consistently ranked among the world's top universities. Further information about our reputation and global ranking is available at [www.futurestudents.unimelb.edu.au/explore/about/reputation-rankings](http://www.futurestudents.unimelb.edu.au/explore/about/reputation-rankings)

Established in 1853, shortly after the founding of Melbourne, the University is located just a few minutes from the centre of this global city. The main Parkville campus is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide range of knowledge-based industries.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded. Further information about working at The University of Melbourne is available at [hr.unimelb.edu.au/careers](http://hr.unimelb.edu.au/careers).

#### 4.3 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

- ▶ Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. [www.growingesteem.unimelb.edu.au](http://www.growingesteem.unimelb.edu.au)
- ▶ The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.
- ▶ The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs. <http://www.unimelb.edu.au/research/research-strategy.html>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.

Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.

Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security,

sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of *Research at Melbourne: Ensuring Excellence and Impact to 2025*.

#### 4.4 EQUITY AND DIVERSITY

Another key priority for the University is access and equity. The University of Melbourne is strongly committed to an admissions policy that takes the best students, regardless of financial and other disadvantage. An Access, Equity and Diversity Policy Statement, included in the University Plan, reflects this priority.

The University is committed to equal opportunity in education, employment and welfare for staff and students. Students are selected on merit and staff are selected and promoted on merit.

#### 4.5 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at [www.unimelb.edu.au](http://www.unimelb.edu.au).

### **5. Occupational Health and Safety (OHS)**

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/topics/responsibilities/>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.